



Level 2, Goddards Centre, 21 Devonport Road, Tauranga, 3110.

Phone: [07-577 0445](tel:07-577-0445) Email: [manager@rialtotauranga.co.nz](mailto:manager@rialtotauranga.co.nz)

Thank you for your interest in booking a private hire at Rialto Cinemas Tauranga.

### **Finding a Date**

Your event coordinator will assist you with locking in a date for your function. Please note that availability may be limited on the below but we will endeavor to find a date that works for you!

- Friday after 5pm
- Saturday
- Sunday
- Public Holidays
- School Holidays before 12pm

### **Selecting a Film**

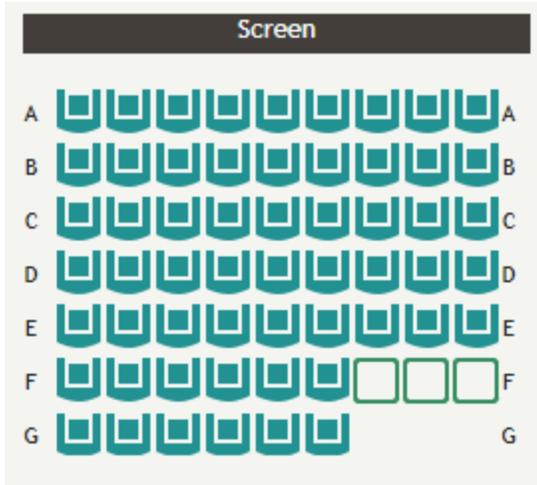
Rialto Tauranga can screen most films requested; previously screened, current or advanced.

Please note we do require at least 14 days to request a film that is not in season. In some cases, there will be additional costs associated with select films. To see the films that we are currently screening or coming soon, you can visit our website <https://www.rialtotauranga.co.nz/>

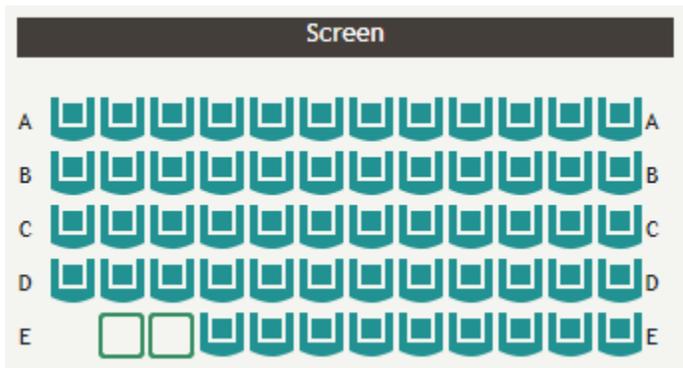
### **Cinema Sizes and Minimum Requirements**

Rialto Tauranga has three cinemas available, these are either a 59, 60 or 84 seater. These are allocated depending on your number of attendees. These can be hired individually or in combination to suit your group size. The minimum requirement indicates the minimum number of people you will be charged for.

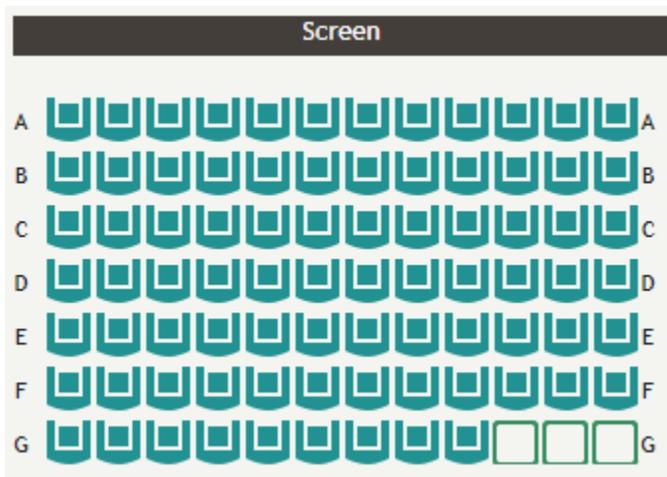
**Cinema One: 60 seater - minimum 30**



**Cinema Two:** 59 seater - minimum 25



**Cinema Three:** 84 seater - minimum 40



**Pricing**

For larger groups we can offer you a discounted price, please note the minimums above for cinemas.

Standard Admit Price - \$9 per person  
Opening Week Price - \$11 per person  
Preview Price - \$12 per person

### **Concession Prices**

It is recommended that you select one of our discounted concession options and add to the ticket price of your booking. Please note that these require food to be ordered at least 7 days in advance.

\$4 per person - small drink or small popcorn or choctop

\$8 per person - small popcorn and drink combo

\$8 per person - Standard House Wine or Beer

We do not allow outside food and/or drink. Birthday cakes are our only exception. If you are planning on bringing your own Birthday Cake please let your event coordinator know so they can notify staff.

### **Outside Food**

Rialto Tauranga does not allow outside food for the following reasons;

- Rialto Tauranga is legally responsible under the Health and Safety Act for consumables consumed on these premises and will not allow items outside the premises.
- Rialto Tauranga has staff and clients with extreme allergies and has restricted certain food items in order to provide a safe environment
- The food available at the cinema is compatible with our furniture for easy cleanup

### **Deposit & Payment Process:**

You will need to select your date, time & cinema size. Once confirmed, we will require a deposit. This will be \$200 per 59 or 60 seater cinema and \$300 for the 84 seater cinema. If we have not received your deposit within 14 days, we reserve the right to cancel your booking. Please note that your deposit is non-refundable. Changes to cinemas and movies are subject to availability. The remainder of your admits and concessions are to be paid at the time of the screening once final headcount has been completed. If you would like to pay in advance please let us know and we can invoice you prior to your screening. In special circumstances, we can allow for following day invoicing.

### **Tickets and Seating**

You must make your own tickets for your guests to redeem their goodies and cinema entry. In some cases, stamps or raffle tickets are just as suitable.

### **What to expect on the day of your screening**

Please arrive 30 minutes or more prior to your screening and ask for the manager, they will check over your booking with you and help with any further support you may need. Your cinema may not be available until up to 10 minutes prior to your screening so encourage your guests to pick up their goodies from the candy bar. You are responsible for who enters your cinema so

you may wish to have someone at the door. Once the trailers start you and the manager will count the total admits – The balance is then settled during the trailers unless an invoice is requested. Any late admits will be charged and invoiced.

### **Ratings and Film Length**

Censorship Ratings are not usually available to us until closer to the release date of films, because of this Rialto Tauranga takes no responsibility for issues in regards to Censorship Ratings. Rialto Tauranga reserves the right to enforce film classification requirements set by the New Zealand Censorship Board and the right to insist that you provide suitable photographic identification depending on a film's classification. Film length is usually not confirmed until closer to the release date. This may mean that your screening will have to be moved, usually by only 15 minutes.

### **Identification**

In the event that there is a person/s wishing to attend a film labeled with a Restricted license Rialto Tauranga can deny entry unless one of the following suitable photographic proof of age evidence;

- Current Photographic Student ID
- Any current passport current New Zealand driver license
- Hospitality NZ 18+ Card - New 18+ Cards are no longer available but existing 18+ Cards continue to be the valid ID for 10 years from the date of issue.
- Kiwi Access Card

### **Raffles and Sales for Fundraising**

Conditions of holding a raffle at Rialto Tauranga

- Raffles must be fully enclosed such as a clear wrapper
- Cannot contain Alcohol
- Given to winners as they are leaving the premises
- Raffle tickets can be sold on-premises up to 1 hour before your screening time
- Raffles should be drawn in cinema before Private Screening Film starts – Speak with Manager as this can be done during trailers or before screening depending on film start time and date.

Rialto Tauranga do not permit Private screening Hosts, sales of any kind other than Raffle tickets under the above conditions.

### **Playing your own Media**

DCP/USB Formats compatible: DCP, MP4

- DCP must be provided at least 14 days prior to screening to allow our projectionist time to test with our system
- NZ film licensing Rating Certificate
- Film length
- Permissions/Certificate rights to play the film

In the event that the hosts Private Screening does not function correctly or procedure due to an error caused by the media supplied by the host Rialto Tauranga will still charge accordingly.

To get your booking started today please complete the booking form on our website or email [events@rialtotauranga.co.nz](mailto:events@rialtotauranga.co.nz)